

***CJIA Executive Committee
March 18, 1998
Meeting Minutes***

Members present:

Todd Sander, Department of Information Services (Co-Chair)
Jan Michels, King County Clerk's office (Co-Chair)
Mike Vandiver, Washington State Association of Sheriffs and Police Chiefs
Sue Fleener, Department of Licensing
Dale Putnam, Department of Corrections
Gary Robinson, Office of Financial Management
Robert LaMoria, Office of the Attorney General
Dave Guthmann, Juvenile Rehabilitation Administration
Captain John Broome, Washington State Patrol
Rick Coplen, Office of the Administrator for the Courts
Polly Phipps, Sentencing Guideline Commission
Linda Langston, Washington State Association of Prosecuting Attorneys
Kim Eaton, Yakima County Clerk's office (via telephone)

Todd Sander called the meeting to order at 1:30 p.m. A motion to adopt the minutes from the February 6, 1998 Criminal Justice Information Act (CJIA) Executive Committee meeting carried unanimously.

Greg Emans provided a status on the Intergovernmental Network.

Todd introduced Dennis Hausman as the Justice Information Network Project Coordinator for the Department of Information Services (DIS). Dennis has met with several members of the CJIA and Justice Information Committee (JIC) recently and provided some of the information he has gathered to date.

Gary Robinson reported that a sub-committee met to discuss financial issues surrounding the JIC/CJIA. Executive Committee members in attendance were Mike Vandiver, John Broome, Todd Sander, Dennis Hausman, and Gary Robinson. Issues discussed were; allocation of federal grant funds, \$200,000 in federal funds currently not allocated, state agency budget recommendations, and support costs associated with Justice Information Network (JIN). It was suggested that the CJIA look at the model currently in place for K-20 funding, as the issues are comparable. OFM will continue working with Community Trade and Economic Development to evaluate past and current grant funding for criminal justice projects. Issues to be addressed are the existing criteria for funding requests, further develop of the infrastructure, and funding for Process Control Number (PCN) implementation.

The committee agreed that implementation of a PCN is vital to successful implementation of the JIN. Outstanding issues which need to be resolved include: funding, criteria, business rules, etc. Todd suggested that Dennis meet with individuals from the Prosecuting Attorney's office, Washington State Patrol, Washington Association of Sheriffs and Police Chiefs and a county

clerk (Per Rick Coplen) to discuss the issues and suggested resolution by the April CJIA Executive Committee meeting.

Todd provided a copy of the Year 2000 letters that went to city and county executives from DIS Director Steve Kolodney. The letters urge them to work together to ensure services continue to operate and offered DIS assistance.

The Justice Information Workshop was discussed. A July date has tentatively been set. The first task is to create a steering committee to help set the agenda.

John Broom mentioned the WATCH crime based history server on the Internet. This service is scheduled to go public on April 1, 1998 and provides criminal history reports on an individual for a \$10.00 fee.

Todd stated that Jan Michels is leaving the King County Clerk's office and her replacement on the CJIA will Maureen Sunn. Todd stated that Jan has been a valuable member of the CJIA and JIC and thanked her for the contribution she has made.

Meeting Adjourned.